



THE DORAL HOMEOWNERS ASSOCIATION

TO: Members of the Doral Homeowners Association, Inc.
FROM: Board of Directors and Chambers Management
DATE: June 25, 2020
RE: 2020 Annual Meeting Notice

In accordance with the Bylaws for The Doral Homeowners Association, Inc., this letter will serve as the official notification of the 2020 Annual Meeting to be held on Wednesday July 15, 2020, commencing at 7:00 p.m. at:

Zoom conference meeting

Details to connect to the meeting will be provided by Bill Buttaggi (please email Bill at buttaggi@gmail.com for the meeting ID and password)

The purpose of the Annual Meeting is to elect members to the Board of Directors, for three-year terms for any open positions. **At this time, there are two (2) positions whose terms are expiring and one (1) open position. Candidate nominations will be accepted to be added to the Proxy Ballot prior the Annual Meeting. Candidates should submit their Letter of Interest to Chambers Management by July 14, 2020.** Nominations will also be taken from the floor on the day of the meeting. Board Members present may also transact any other business that may properly come before the meeting.

Please read the following information carefully.

Members must be in good standing – According to the Bylaws, a Member whose unit against which the Association has filed a lien for non-payment of assessment may not vote.

Nomination for Directors - Candidates may be nominated from the floor at the meeting. Before nominating a person, that person should consent to serve if elected.

Quorum - A quorum is required to conduct the Annual Meeting. A quorum is the presence, in person or by proxy, of Members representing ten percent (10%) of the total votes of Members.

If a quorum is not obtained, the Bylaws authorize the Members present to adjourn and set a date for another meeting.

Revocable Proxy/Ballot - A revocable proxy/ballot is enclosed for convenience if you are unable to attend the meeting. This proxy is valid for the purpose of establishing a quorum, casting your vote, and any business member that may properly come before the Association. It is valid for the Annual Meeting and any adjournments of this meeting.

If you will not be attending the Annual Meeting, please do one of the following -

- a) Mail your proxy/ballot to Chambers Management (address below) so that it arrives by July 14, 2020.**
- b) Give your proxy /ballot to the Board President (address below) or another Board Member.**
- c) The proxy/ballot may be presented to the meeting by another unit owner for you. It must be received by a Board member at the appointed time of the meeting.**

All owners in the Doral Homeowners Association are encouraged to attend this Annual Meeting via Zoom. Should you have any questions, please contact the Board President, Jean Langbein via email: jeanlangbein@gmail.com and address of 722 Brandon Green Drive.

Chambers Management Inc

Attention: Gene Stevens

12051 Tech Road, #B

Silver Spring, MD 20904

Doral Homeowners Association, Inc.
2020 Annual Meeting - Revocable Proxy/Ballot

Name: _____

Address: _____

Designated proxy:

Townhome Representative

Other Board Member _____

Signature: _____ Date: _____

This proxy will be used for the purpose of obtaining a quorum at the Annual Meeting to be held on July 15, 2020 via ZOOM to vote on resolutions and other matters which may only be settled at an Annual Meeting, or at a rescheduled meeting should a quorum not be obtained at that time.

Please return this form to Chambers Management Inc. or the Board Member you wish to serve as your proxy before July 15, 2020. **Otherwise, make sure your designated proxy presents this form at the meeting. Please note that unit owners may only hold one proxy.**

PROXY INSTRUCTIONS:

1. If you are unable to attend the Annual Meeting, please complete this proxy in full and complete the ballot voting for **no more** than three (3) persons. Your Association account must be current in order to vote.
2. You are also authorizing your proxy to vote on resolutions and other matters which may only be settled at an Annual Meeting. Please sign where indicated below to authorize your proxy to act on your behalf.



Doral Homeowners Association, Inc.
2020 Annual Meeting - OFFICIAL BALLOT

There are three (3) positions open on the Board of Directors. Please cast no more than three (3) votes below.

CANDIDATE

VOTE

El Hadji Fall

Vicki Goss.

Write-In Candidate _____

Signature of Owner _____ **Printed Name** _____